February Board of Directors Minutes

IndyGo
Feb 22, 2024 at 11:00 AM EST
@ EC Boardroom; Zoom

ACTION ITEM A – 1

Attendance

Present:
Members: Aletra Edison, Mark Emmons, Bart Brown, Charlie Carlino, Bob Frye, Greg Hahn, Morgan Johnson, Richard Wilson, Jr., Jennifer Pyrz, Taylor Schaffer, Ryan Wilhite

Absent:
Members: Hydre Abdullah, Lise Pace, Mary Ann Fagan, Adairius Gardner

1. **Call to Order and Roll Call (Presenters: Greg Hahn, Bob Frye)**
   - board cover_2024_feb22.docx
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   - Agenda FEB .docx
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   Chairman Gregory Hahn called the meeting to order at 11:00am. Chief Legal Officer Robert Frye called the roll. 5 members present in person. There was a quorum.

2. **Awards and Commendation (Presenters: Jennifer Pyrz)**
   - A1 Awards & Commendation January.docx
   - A1 January 2024 Safe Drivers Recognition.docx

   Interim President/CEO Jennifer Pyrz gave an update on the Awards and Commendations for January 2024. Recognized were safe drivers for January 2024, one employee for 34 years of safe driving, the January Operations Employee of the month, two Coin of Excellence recipients for quick action, departing IndyGo Board Member Lise Pace, and IndyGo Security for receiving the TSA Gold Standard Award.

3. **Committee Chairperson Reports (Presenters: Richard Wilson, Adairius Gardner)**
   Finance Committee - Richard Wilson
   Service Committee - Adairius Gardner
   - A Finance Committee Chair Report February.docx
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   - A Service Committee Chair Report February.docx
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   The reports were received and entered into the record.

4. **Consent Agenda (Presenters: Greg Hahn)**
   1. A-1: Consideration and approval of minutes from Board meeting held on January 25, 2024
      - A-1 January Board of Directors & Annual Board of Finance Meeting Minutes.docx
      - page intentionally left blank.pdf
   2. A-2: Consideration and approval of Renewal Of The eBuilder Contract (Presenters: Sarah Stentz)
      - A-2 - e-Builder Construction Management Software.docx
   3. A-4: Consideration and approval of Blue Line Task Order (Presenters: Brooke Thomas)

W [A-4 Blue Line Design WSP Task Order 13_02 06 2024.docx](#)
4. A-5: Consideration and Approval of Microsoft Office 365 Licensing (Dell) (Presenters: Marcus Burnside)
   W [A-5 Consideration and Approval of Microsoft Licensing Renewal.docx](#)
5. A-6: Consideration and Approval of Microsoft Dynamics 365 Licensing (Crowe) (Presenters: Marcus Burnside)
   W [A-6 Consideration and Approval of Microsoft Dynamics Licensing.docx](#)
6. A-7: Consideration and Approval of Avail Annual Maintenance and Cloud Services (Presenters: Marcus Burnside)
   W [A-7 Consideration and Approval of Avail Annual Maintenance.docx](#)
7. A-8: Consideration and Approval of Amendment to Exercise Option Year One of In Plant Pre-Build Bus Inspections (Fixed Route and Paratransit) (Presenters: Cheryl Purefoy)
   W [A-8 Amendment - Exercise Option Year for Bus Inspections.docx](#)

   Motion:
   Approval of Consent Agenda

   Motion moved by Richard Wilson, Jr. and motion seconded by Mary Ann Fagan. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Richard Wilson, Jr. - AYE; Taylor Schaffer - AYE; Motion passed 4-0

5. **Regular Agenda (Presenters: Greg Hahn)**
   1. A-3: Consideration and approval of 2024 Board of Directors Officer elections (Presenters: Bob Frye)
      W [A-3 Consideration of Board Officer Elections.docx](#)

      On an annual basis, the Board of Directors conducts an election for the offices of Chair, Vice-Chair, Secretary and Treasurer. These elections will serve from the February 2024 Board meeting through the January 2025 Board meeting.

      The nomination and selection of the Board Officers was completed via survey through our Board governance software, OnBoard.

      After receiving the results from the survey, the following officers were selected:

      OFFICERS
      - **Chair**
        - Greg Hahn
      - **Vice-Chair**
        - Adairius Gardner
      - **Treasurer**
        - Richard Wilson
      - **Secretary**
        - Mary Ann Fagan

      Motion:
      approval of 2024 Board of Directors Officer elections

      Motion moved by Richard Wilson, Jr. and motion seconded by Adairius Gardner. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Richard Wilson, Jr. - AYE; Taylor Schaffer - AYE; Motion passed 4-0

6. **Information Items (Presenters: Greg Hahn)**
   1. I-1: Receipt of the Finance Report (Presenters: Bart Brown)
      W [I-1 December 2023 Financials Summary.docx](#)
      [page intentionally left blank.pdf](#)

📄 I-1 Copy of December 2023.pdf

The Board heard a Finance Report update from Chief Financial Officer Bart Brown.

2. I-2: ZEVTP – Existing Condition (Presenters: Ryan Wilhite)
    📄 I-2 _ZEVTP_ExistingConditions_Feb2024.docx
    📄 page intentionally left blank.pdf
    📄 I-2 Existing conditions presentation for IndyGo Board.pptx
    📄 page intentionally left blank.pdf

    The Board heard a ZEVTP Existing Condition update from Manager of Special Projects and Regional
    Mobility Integration Ryan Wilhite.

3. I-3: IndyGo 2024 PTASP Updates (Presenters: Brian Clem)
    📄 I-3 PTASP 2024 Board Informational Item - Final.docx
    📄 page intentionally left blank.pdf

    The Board heard a PTASP update from Director of Risk & Safety Brian Clem.

4. I-4:   Mobility Advisory Committee (MAC) update (Presenters: Chris Hollinsworth)
    📄 I-4 MAC Meeting Minutes 1.17.24.pdf
    📄 I-4 MAC Roll Call 1.17.24.pdf
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    The Board received an update from the Mobility Advisory Committee (MAC).

5. I-5:   Department Reports
    📄 I-5a Feb 2024 Risk and Safety Board Report.docx
    📄 I-5b PLANNING AND CAPITAL PROJECTS REPORT for 2024-02.docx
    📄 I-5c Jan 24 Board Report.pdf
    📄 I-5d Jan 2024 -OPERATIONS DIV BOARD REPORT -2.2024.docx
    📄 I-5f Supplier Diversity Division Report January 2024 (1).docx
    📄 I-5g 1.31.24 Report to IndyGo Board.docx
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    The Board received Department Reports for Risk & Safety, Capital Projects, Public Affairs, Operations,
    and Supplier Diversity.

7. **Adjourn (Presenters: Greg Hahn)**

On order of Chairman Gregory Hahn and there being no objection, the meeting was adjourned at 12:11pm.

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Robert Frye
Chief Legal Officer